

The Philadelphia School of Psychoanalysis (PSP)

Regular Board Meeting Minutes for 2/10/23

The organization’s regular presiding officer and the secretary are present.

<p><u>Present</u></p> <ol style="list-style-type: none"> 1. Wallace Fletcher, President 2. Marie Hartke, Vice President 3. Jack Brown, Treasurer 4. William Lorman, Secretary 5. Deb Grigson 6. Chandler Zachary 7. Barbara Smith 8. Evelyn White – Student Member 9. Jim Basilio- Sr. Candidate Member 10. Lisa Correale, Executive Director 	<p><u>Absent</u></p> <p style="padding-left: 20px;">none</p> <p><u>Guests:</u></p> <ol style="list-style-type: none"> 1. Ray Gourley
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Topic:	Motion/Discussion:	Decision:
The Meeting, held virtually on Zoom, was called to order on 2/10/23 at 10:00 a.m. ET	All reports identified below are accepted into the minutes as appendices of these minutes.	
Approval of Minutes of: 1/6/23	MOTION by W. Fletcher: Approve without corrections.	Approved
BOARD MATTERS		
Introductions and Welcome W. Lorman	n/a	Informational
2023 Elections	VP position is open this year. MOTION: by W. Fletcher: nominate Marie Hartke for second term.	M. Hartke has accepted nomination and will be added to the ballot for election.
Board Performance Review	Attachment: Responsibilities of Non Profit board members.	Each member will review and evaluate our strengths and deficits. Send info to Wally by 3/1 to discuss next month.
REGULAR BUSINESS		

Topic:	Motion/Discussion:	Decision:
Executive Director Report – L. Correale <ul style="list-style-type: none"> • 2021-2022 Fundraiser Data • Internship Budget Projections 	May event for MH Awareness Month. Info in attachment. Questions: Can CEs be offered? Determine process for watching the movie and participating in the Panel Can Rachel Levine be included in the program?	Discuss in PSC Informational
Society Development Task Force – M. Hartke	No Report. But committee met. They developed a survey to send out regarding active/inactive status. Possibility to Invite society members for a Zoom Meeting to discuss supervision/mentoring etc. Working on recognition of Joyce Grigson	Informational
PSC Report – M. Hartke	See attachment. Committee assessing an Annual Lecture	Informational
Clinic Report – R. Gourley <ul style="list-style-type: none"> • Group Practice & Other Updates • Tracking for CBH Patients 	MOTION: 5 Capital Projects: <ul style="list-style-type: none"> • Renovations to library and adjacent room • Installation of heat pumps & AC units • General carpet installation/replacement • Renovation of staff room; cost: \$8300. • Addition of dedicated electrical circuit Need more information about how the building will be used. <hr/> Wait list is over 4 months for new patients. MOTION by W. Lorman: Wait list is acceptable based on local practices and we will continue to recruit additional therapists.	Motion by W. Fletcher: Postpone approving projects. Ray will prioritize and report at future meeting. Motion approved. Motion approved.

Topic:	Motion/Discussion:	Decision:
Institutional Advancement Committee – D. Grigson	See attachment	Informational
HR Committee – D. Grigson		Informational
Finance Report – J. Brown	Report not available yet. Small loss in the month of January.	Report is forthcoming.
NEW BUSINESS		
none		
Meeting Adjourned at 12:03 p.m. ET	MOTION by: W. Fletcher	Next Meeting: 3/10/23

Submitted by: William J. Lorman, Board Secretary

ATTACHMENTS (SENT UNDER SEPARATE COVER PREVIOUSLY)

1. Agenda (includes Election Cycles 2021-2026 and Ten Basic Responsibilities of Nonprofit Boards) [W. Fletcher]
2. PSC Report to the Board [M. Hartke]
3. Group Practice and Other Updates [R. Gourley]
4. Tracking for CBH Patients [R. Gourley]
5. PSP BOD Meeting Minutes – 1/6/23 [R. Gourley]
6. Executive Director’s Report [L. Correale]
7. 2021-2022 Fundraiser Data [L. Correale]
8. Internship Budget Projections [L. Correale]
9. Institutional Advancement Committee [Grigson]