

The Philadelphia School of Psychoanalysis (PSP)

Regular Board Meeting Minutes for 01/10/25

<u>Present</u> 1. William Lorman, President 2. Marie Hartke, Vice President 3. Jack Brown, Treasurer 4. Priscilla Bright 5. Evelyn White 6. Jim Basilio 7. Chandler Zachary 8. Wallace Fletcher 9. Ray Gourley 10. Barbara Smith, Secretary 11. Lisa Correale	<u>Absent</u> 1. Jim Basilio <u>Guests:</u> Makayla Collins
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Topic:	Motion/Discussion:	Decision:
The Meeting, held virtually on Zoom, was called to order on 01/10/25 by W. Lorman at 10:02 a.m. ET	n/a	
Approval of Minutes of November minutes postponed.		Approved by consent
REPORTS – Items needing clarification		
Clinic Report (Ray Gourley)	Two new contracted therapists have increased patients by 15-20. Billing corrections will result in a lump-sum payment; weekly payments paused until resolved. Need for more therapists, but demographic preferences pose challenges. Reallocating licenses from underutilized therapists (e.g., those seeing only one client). Clinic revenue goal: \$40,000/month to support operations.	Informational
FINANCIAL REPORT (Jack Brown)	CBH pay-for-performance plan added \$55,000 in December. Billing glitches causing delayed invoice transmission; working on estimating amounts owed.	Informational

	Therapist numbers and session volumes have declined. Plans to add two new therapists after credentialing for reimbursement purposes. Focus on remaining fiscal year budget (last 5 months) to prioritize therapist hiring.	
Executive Director (Lisa Correale)	Proposal for 50% tuition discount with conditions: - Students must interview with instructors. - International students eligible due to ABAP restrictions and economic challenges. - Requirements: proof of international residency and no graduate degree. - Acquire list of countries from which students could apply for discount. - Concerns about verification, consistency, language barriers, and class size limits (suggested cap: 20 students, at instructor discretion). Pilot offer for 2 clinician students to interview with instructors taking part in reduction program	Informational
Society Development (Marie Hartke)	No questions or updates.	n/a
PSC Report (Marie Hartke)	n/a	
DEI Committee Report (Marie Hartke)	Goals still being clarified; next meeting on 1/17	
ODLC Team Report (Wallace Fletcher)	n/a	
Institutional Advancement	Book auction raised \$2,000; over 100 boxes of books remain for future sales. Exploring revenue streams- rental revenue, additional seminars, and book auctions.	Informational
HR Committee Report	n/a	Informational
Succession Committee Report	n/a	Informational
Board Learning (Bill Lorman)	[none for this month]	
ITEMS FOR MOTION		
n/a		
PENDING ITEMS		
Faculty Handbook revision	Faculty handbook finalized; Lisa to upload to website, and Makayla to ensure server updates.	
Name Change/Logo Discussion	Selected new name for the institution: Institute for Modern Psychoanalysis of Philadelphia (pending name change process).	
Society/Board Dinner	Postponed to Spring	
ITEMS FOR DISCUSSION		
General Meeting Adjourned at 11:32 am	Motion to adjourn by consensus Reports are due the Monday before the board meeting.	Next Meeting: 2/14/2024

Submitted by: Makayla Collins