



## PHILADELPHIA CONSULTATION CENTER PHILADELPHIA SCHOOL OF PSYCHOANALYSIS

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### Final Certification Documentation

To obtain certification, a Senior Candidate forms the Final Case Certification Committee. This committee consists of five members. The Senior Candidate requests the President to participate in the committee, and chooses four other certified analysts excluding the Senior Candidate's analysts and major supervisor. He or she designates a Chair of the Committee. The Chair is responsible for overseeing and approving the Senior Candidate's file and assisting the student in the collection of the following documents:

#### Letters:

- A letter from the student to the Chairperson of the Psychoanalytic Studies Committee outlining in detail their clinical practice. This should include:
  1. Description of Senior Candidate's clinical experience prior to attending PSP, indicating dates, facilities and approximate patient hours
  2. Number of supervised patient hours per week
  3. Breakdown of client population in terms of sex, age range and race/ethnicity
  4. Breakdown of client population in terms of individual treatment, family, couple, group
  5. Indication (in basic diagnostic categories) of the types of pathologies treated in psychoanalysis
  6. Percentage of client population using the couch
  7. Description of sense of competence to perform as an independent practitioner of psychoanalysis
- A letter from the Chairperson of the Psychoanalytic Studies Committee acknowledging receipt of the above and approving the Senior Candidate's clinical practice
- A letter from the Training Analyst(s) giving approval for certification and verifying hours completed
- A letter from the Supervising Analyst verifying hours and that a control case has been carried successfully for at least two years
- A letter from the Chairperson of Research validating the final research paper and indicating receipt of 3 copies of the student's research paper for the PSP library
- Letters of approval of graduation from the PSP President and from the Chairperson of the Psychoanalytic Studies Committee

#### Evaluations

- Group Supervision Evaluation (if applicable)
- Student Evaluation Form for each course completed
- Case Presentation Evaluation Forms completed by the presiding analyst or instructor
- Final Case Presentation Evaluation Form.

#### Transcripts

- PSP Transcript: Including record of courses taken, group & individual supervision hours, training analysis, case presentation record, clinical hours, practicum hours (if applicable)
- Graduate and undergraduate transcripts from all other institutions